

**TIME-OUT GRANT - AWARD YEAR 2021
APPLICATION FORM**

Current Name _____ Vassar Name _____

Address _____

City _____ State _____ Zip _____

E-mail address: _____

Phone (day) _____ (evening) _____

Date of Birth _____ Vassar Class Year _____ Major at Vassar _____

Are you currently employed? Yes ☐ No ☐

Position and title

If employed, are you willing to take a year off to complete your project? Yes ☐ No ☐

If employed, please provide name and address of employer. We will NOT contact your current employer.

Please list the names of 2 individuals (not related to you) who will send references directly to the Time Out Grant Committee. The individuals should be acquainted with you and your proposed Time Out Grant plan. We are seeking references relating to your **ability** to do the project, **not** a general character reference.

☐ In order to encourage the above to write with candor, I waive my right to see their comments about my candidacy for this grant and any other materials filed in support of my application.

☐ I hereby affirm that my financial situation is such that I could not undertake my project without the assistance of a Time Out Grant.

☐ By checking this box and applying to the Time Out grant, I confirm the accuracy of the data contained in this application and agree to the terms of the grant.

☐ By checking this box I am granting permission for my resume to be included in my alumnae/i file at the College. Providing this permission, or not, will have no bearing on the application review.

Please describe in detail your proposed Time Out Grant plan, addressing the following points: What specifically do you plan to do if you are awarded a Time Out Grant? How did you come to develop this plan? If you are awarded a Time Out Grant, how will you implement your proposed plan? How will the grant be spent? How will your life be changed by this opportunity? **Please be sure to address all the questions above.**

In order to assess the financial impact of this grant on your current situation, please submit a proposed budget with an **approximate** itemization of anticipated expenses which may include living expenses. You may use a separate page for your budget. Please explain what resources, if any, you will devote to the project in addition to the grant funds.

Please do NOT use a font smaller than 12.

Succinct Summary of Project (max. 1800 characters)

Detail of Project (maximum of 4 single sided pages)

All applications and completed reference forms must be sent electronically or postmarked no later than Friday, December 11, 2020. Please address all materials to:

**Time Out Grant Selection Committee
Vassar College
Box 14
161 College Avenue
Poughkeepsie, New York 12603**

Faxed material will not be accepted.